
**VIRTUAL: Finance Committee
Meeting Minutes of
Thursday, March 6th, 2025
2:00 p.m. – 4:00 p.m.**

Office of HIV Planning, 340 N. 12th St., Suite 320, Philadelphia PA 19107

Present: Michael Cappuccilli, Keith Carter (Co-chair), Alan Edelstein (Co-Chair), Dorsche Pinsky,Carolynn Rainey

Guests: Ameenah McCann-Woods (DHH), Avis Scott (DHH)

Staff: Tiffany Dominique, Sofia Moletteri, Mari Ross-Russell, Kevin Trinh

Call to Order: K. Carter called the meeting to order at 2:07 p.m.

Introductions: K. Carter asked everyone to introduce themselves.

Approval of Agenda:

M. Cappuccilli referred to the March 2025 Finance Committee agenda and asked for a motion to approve the March 2025 agenda. **Motion:** D. Pinsky motioned; M. Cappuccilli seconded to approve the March Finance Committee agenda. **Motion passed:** All in favor. The March 2025 agenda was approved.

Approval of Minutes (February 6th, 2025):

M. Cappuccilli referred to the February 2025 Finance Committee minutes. **Motion:** M. Cappuccilli motioned; D. Pinsky seconded to approve the February 2025 meeting minutes. **Motion passed:** All in favor. The February 2025 minutes were approved.

Report of Co-chairs:

None.

Report of Staff:

T. Dominique reported that tabling at the Aging with HIV Symposium event last week was a success.

Discussion Item:

-Division of HIV Health Allocations Proposal-

A. McCann-Woods said the Division of HIV Health (DHH) was seeking permission to reallocate service dollars within Philadelphia County and the four suburban Pennsylvania Counties.

In the PA Counties, they were looking to decrease funding from Outpatient/Ambulatory Health Services (O/AHS) by \$90,128 (11%) and move that funding to Medical Case Management (MCM) which would reflect a 7% increase within this service. The request was attributed to 2 O/AHS programs closing and hospital/practice closures. The reallocation would meet the increased demand for MCM services in the counties.

M. Cappuccilli asked if there was a delay in billing since he knew that hospitals could take several months to catch up with billing. A. McCann-Woods said there was no delay in billing. She said one location had closed in December and the other in February. K. Carter asked where the places were that were closed. A. McCann-Woods said one clinic was in Delaware County and the other was in Chester City.

In Philadelphia County, DHH was requesting to decrease funding in Substance Abuse Services by \$111,449 (22%) and move that funding to Mental Health Services (36%). The reason was decreased utilization in Substance Abuse Services and an increased need for Mental Health Services.

DHH had also requested a reallocation of \$460,370 from the Local Pharmaceutical Assistance Program (LPAP) (100%) to O/AHS, MCM, and Food Banks Services. O/AHS would receive \$198,785 (5%). MCM would receive \$251,585 and Food Bank Services would receive \$10,000. A. McCann-Woods said that LPAP as a service was duplicative of the already-funded RW Part A service, Emergency Financial Assistance Pharmacy (EFA-Pharma). A. McCann-Woods explained that LPAP had limited the service to one subrecipient, while switching to EFA-Pharma would allow the client to use services throughout the region.

D. Pinsky questioned how the budget items would be affected if Medicaid was cut from the federal budget. A. McCann-Woods said DHH had put some thought into the question but they could not predict what would happen next. M. Ross-Russell said if anything were to happen, they would need to revisit the budget and adjust accordingly.

M. Cappuccilli asked how the reallocated amounts were determined. A. McCann-Woods said a program analyst determined the reallocation based on the needs of agencies. M. Ross-Russell asked if these shifts in funding were permanent. A. McCann-Woods said the shifts across all services were permanent.

Motion: A. Edelstein motioned; K. Carter seconded to forward the Reallocation Requests to the HIPC with the Finance Committee's recommendation for approval.

A. Edelstein: Abstained
K. Carter: Approved
M. Cappuccilli: Approved
D. Pinsky: Approved.

Motion Passed: All in favor. The motion to forward the Reallocation Requests to the HIPC with the Finance Committee's recommendation for approval was passed.

Other Business:
None.

Announcements:

K. Carter announced the US Conference on AIDS had opened registration. He thanked all those who attended the Aging with HIV Symposium. S. Moletteri announced that about 30-40 people had signed up for the HIPC newsletter at the event.

Adjournment:

K. Carter called for a motion to adjourn. **Motion:** A. Edelstein motioned; K. Carter seconded to adjourn the March 2025 Finance Committee meeting. **Motion passed:** All in favor. Meeting adjourned at 2:34 p.m.

Respectfully submitted,

Kevin Trinh, staff

Handouts distributed at the meeting:

- March 2025 Finance Committee agenda
- February 2025 Finance Committee Meeting Minutes